

**WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Regular Meeting – March 8, 2012  
Regular Session 7:00 p.m.  
Willows City Council Chambers  
201 N. Lassen Street, Willows, CA 95988**

**MINUTES**

**1. OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call – President Parisio called the meeting to order at 7:01 p.m. Present were: Mr. Ward, Mr. Parisio, Mr. Geiger, Mr. Munguia, and Mrs. Knight.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Gina Taylor.

**2. AGENDA/MINUTES**

- 2.1 Approve Minutes for the Regular Meeting of February 2, 2012 and Special Meeting of February 13, 2012. Mr. Geiger moved, seconded by Mrs. Knight, to approve the minutes for the Regular Meeting of February 2, 2012 and the Special Meeting of February 13, 2012. The motion passed unanimously with 5 yes votes.
- 2.2 Approve Agenda for March 8, 2012. Mr. Ward moved, seconded by Mr. Geiger, to approve the agenda for March 8, 2012. The motion passed unanimously with 5 yes votes.

**3. PUBLIC COMMENTS**

**4. REPORTS**

- 4.1 Employee Associations (WUTA & CSEA) – No reports.

**4.2 Principals**

**(MES) Ms. McLaughlin reported:**

- She thanked the PTO for the successful “Spaghetti Feed” fundraiser. They are buying new swings for the playground and the kids are very excited.
- The staff had an EDI Training on Wednesday – everyone participated and she thinks everything will gel within the next few months.
- Kindergarten Roundup is March 14<sup>th</sup> & 15<sup>th</sup>.
- Open House is March 29<sup>th</sup>.

**(WIS) – No report**

**(WHS) Mr. Smith reported:**

- He gave a handout to the Board of upcoming activities.
- March 25<sup>th</sup>-28<sup>th</sup> is the WASC visitation. Mr. Smith reviewed the schedule of the visit. He stated that the high school should get the results from the visit within a month.

**(WCHS) Dr. Geivett reported:**

- WCHS is now up to 27 students and they are doing well. The school is working with WHS and GCOE’s Adult Ed Program for their students to earn units more quickly.
- Currently, five students will graduate in June.
- He complimented Mr. Prinz for continuing to do a great job with the students at WCHS.

**4.3 Director of Business Services – No report.**

**4.4 Director of Categorical Programs – Mrs. Perez reported:**

- She asked the Board if they had any questions concerning the Single Plan for Student Achievement and School Accountability Report Card Reports because they are coming up for their approval on the Consent Calendar – they did not.
- She stated that Grades 4 & 7 had just completed the Star Writing Test. The world of testing has begun. The last high school exit exam for the year will take place next week for those seniors who haven’t passed yet. The first week in May the District will begin testing for the CSTs, CAPAs and CMAs.

**4.5 Director of Transportation/Facilities Operations – Mrs. Taylor reported:**

- February 15<sup>th</sup> was the annual CHP Inspection. The District received a satisfactory rating (highest rating). She is very proud of her department.
- March is a very busy month for transportation. She has 50 vans scheduled and 10 buses scheduled for activity trips in March alone.
- She was awarded a \$124,000 grant for a new school bus. She is very excited about that. She is currently researching and getting quotes from companies.

**4.6 Superintendent – Dr. Geivett reported:**

- The high school competed in the Academic Decathlon on February 4<sup>th</sup>. He thanked Geri Mahood for volunteering her time as the advisor for the students from WHS.
- He said we are moving forward in the EDI process. The next step is to get demonstration lessons from the trainers and practice lessons by staff members.
- There was a Leadership Matters Conference in Redding yesterday attended by Ms. McLaughlin, Mrs. Perez, Mr. Bazan, and himself. It was an interesting presentation on a grading system. He said it isn't something WUSD would take on at this particular time.
- He talked to Greg Isom, bond consultant, concerning the community-wide survey.
- He participated in a teleconference with David Girard regarding the re-districting efforts for GCOE. He pointed out that this was tied to the California Voters Rights Act. Mr. Girard is advising that districts do a study of their district demographics so minorities are represented on Boards. VESTRA has completed work for GCOE and there is possibility that we could capitalize on some of their work they have already completed.
- Dr. Geivett wanted to give everyone an update on Ms. Skala. He said it was great to see her doing her physical therapy and, although her left side is still compromised, she is progressing well. With deadlines to meet, GCOE has offered WUSD help and support during Ms. Skala's absence. He has also talked to Steven Rudy, who helped train Ms. Skala, about contracting with WUSD to help us out in the interim.

**4.7 Governing Board Members**

**Mr. Ward:**

- He mentioned that he is very concerned about Ms. Skala, both personally and professionally.
- He has attended quite a few sporting events.
- He is working with his granddaughter with her FFA project and finds it very rewarding.

**Mrs. Knight:**

- She wanted to publicly thank all staff at all sites for all of their hard work and also thank parents and staff for their volunteerism. She appreciates it very much.

**Mr. Munguia:**

- He hears very good comments about WUSD's schools doing well.
- He has also been hearing positive comments about the movement of the fifth grade to be placed at Murdock.

**Mr. Geiger:**

- Ms. Skala is greatly missed but in the interim he looks forward to working with Mr. Rudy.
- He congratulated Mrs. Taylor and her staff for getting their satisfactory rating on their CHP inspection and also for receiving the grant for the new bus.
- Good things are going on in Willows Unified.

**Mr. Parisio:**

- We are in spring and cuts are bad, but the news of the bus grant is good. Transportation is definitely needed in the District.
- Ms. Skala is missed and he wishes her the best with her recovery.
- He encouraged everyone to get out and watch a sporting event.

**5. CONSENT CALENDAR**

**A. GENERAL**

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict requests for Students #11-12-40 through #11-12-41 to attend school in the WUSD for the 2011/12 school year.

2. Approve Interdistrict requests for Students #11-12-69 through #11-12-70 to attend school in another district for the 2011/12 school year.
3. Approve Interdistrict requests for Students #12-13-03 through #12-13-05 to attend school in the WUSD for the 2012/13 school year.
4. Approve Interdistrict requests for Students #12-13-02 through #12-13-25 to attend school in another district for the 2012/13 school year.
5. Approve Spring 2012 GCOE Glenn Adult Program (GAP) concurrent enrollment for WHS students.
6. Approve School Accountability Report Card (SARC) for all schools: Murdock Elementary, Willows Intermediate, Willows High, and Willows Community High.
7. Approve Single Plan for Student Achievement (SPSA) for Murdock Elementary, Willows Intermediate, and Willows High. (To be posted on website after Board approval)

**C. HUMAN RESOURCES**

1. Ratify employment of John Bazan as full-time MES Custodian, effective February 28, 2012.
2. Accept resignation from Jill Egly, Certificated Teacher, effective June 9, 2012.
3. Accept resignation from Michael Fleming, Certificated Teacher, effective June 9, 2012.
4. Accept resignation from John Perry, Certificated Lead Teacher, effective June 9, 2012.
5. Accept resignation from Addie Vierra, Certificated Teacher, effective June 9, 2012.

**D. BUSINESS SERVICES**

1. Approve budget revisions.
2. Approve warrants from 2/1/12 through 2/29/12.

Mr. Geiger asked for Items C-2, C-3, and C-4 be pulled. Mrs. Knight asked for Item C-5 to be pulled. Mr. Geiger moved, seconded by Mr. Munguia, to approve the Consent Calendar excluding Items C-2 through C-5. The motion passed unanimously with 5 yes votes. Mr. Geiger moved, seconded by Mr. Munguia, to approve Items C-2, C-3, and C-4 of the Consent Calendar. Mr. Geiger thanked Jill Egly, Michael Fleming, and John Perry. Between those three teachers they have many years of teaching experience and all of them will be greatly missed and wished them all the best in their future. Mrs. Knight also said that she appreciated them and will miss their leadership. The motion passed unanimously with 5 yes votes. Mrs. Knight expressed her gratitude to Mrs. Vierra for her years of hard work with our District. Mr. Geiger moved, seconded by Mrs. Knight, to approve Item C-5 of the Consent Calendar. The motion passed unanimously with 5 yes votes.

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 1113	District and School Web Sites
BP 2210	Administrative Discretion Regarding Board Policy
BP 3100	Budget
BP 3280	Sale or Lease of District-Owned Real Property
BP 3290	Gifts, Grants, and Bequests
BP 4033	Lactation Accommodation
BP 5030	Student Wellness
BP 5145.11	Questioning and Apprehension by Law Enforcement
BP 5148	Child Care and Development
BP 6111	School Calendar
BP 7310	Naming of Facility

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

The first reading is only an information item at this time. No action was taken.

2. **(Action)** Approve the disposal of the attached list of obsolete electronic equipment from WUSD. Mrs. Knight moved, seconded by Mr. Geiger, to approve the disposal of the attached list of obsolete electronic equipment. The motion passed unanimously with 5 yes votes.

**B. EDUCATIONAL SERVICES**

1. **(Action)** Approve the Local Educational Agency Title I, Part A, Plan Update. Mrs. Perez addressed the Board to summarize the Plan for the Board. The LEA Plan includes all of the plans the Board has previously approved such as the Single Plans and surveys completed by both the teachers and the District, as well as a compilation of the assessment results from the California Assessment System over a period of four years, specifically focusing on the performance of English Learners. The five performance goals that need to be addressed are: All students meet proficient levels in reading and math by 2013/14; English Learners become proficient in reading and math; all students are taught by highly qualified teachers as defined by the CCTC; students are educated in a safe environment; and all students will graduate from high school. The LEA Plan needs to stay consistent with the District School Leadership Team's (DSLTT) direction. The plan reflects the focus areas of the DSLTT which are Lesson Delivery and Professional Learning Communities (PLC). These focus areas along with the purchase of the ELA curriculum (CA Treasures) are discussed throughout the document. Then she discussed the strategies on how to reach the goals.
2. **(Action)** Approve expulsion of Student #2011/12-07 through the spring semester of the 2011/12 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing. Mr. Geiger moved, seconded by Mr. Munguia, to approve the expulsion of Student #2011/12-07. The motion passed unanimously with 5 yes votes.
3. **(Action)** Approve movement of fifth grade students to Murdock Elementary School beginning the 2012/13 school year. Mr. Munguia moved, seconded by Mrs. Knight, to approve the movement of fifth grade students to Murdock Elementary School beginning with the 2012/13 school year. The overall feeling has been positive. It was noted that while the students have enjoyed WIS, this was the most educationally sound decision for them. The plan is to house the fifth graders in the 700 wing of Murdock, Head Start in the 600 wing, and move the kindergarten classes close to the 500 wing where the other kindergarten classes are now. It was also mentioned that Mary Viegas of GCOE was going to inspect classrooms on Monday so that construction could start as soon as possible for the Head Start Program. The motion passed unanimously with 5 yes votes.

**C. HUMAN RESOURCES**

1. **(Action)** Approve Resolution #2011-12-10, Elimination of Classified Services. Dr. Geivett stated that this is the resolution concerning classified layoffs which was discussed at the Special Meeting held on February 13, 2012. Mr. Geiger moved, seconded by Mrs. Knight, to approve Resolution #2011-12-10. Karen Hanson, CSEA President, addressed the Board. She asked the Board not to approve this resolution because CSEA was still in negotiations with the District and had agreed to additional furlough days. She asked the Board to reconsider this resolution. Dr. Geivett said that negotiations are set for next Thursday at 10:00 a.m. He also stated that it is not uncommon to revisit the resolution and possibly bring back employees but the District is tied to Ed. Code and collective bargaining deadlines. Mrs. Amaro, WUTA President and MES teacher, addressed the Board. She stated that WUTA has agreed to three additional furlough days, two for this year and one carried over for next year. She spoke to the Board concerning the Health Aide position. She said this cut has already affected her this year and spoke of the many situations that have come up when the nurse is unavailable. She said it is very disruptive to the classroom when you have a sick student and there isn't a nurse or health aide available. She stated that you can't plan for illness or injuries. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
2. **(Action)** Approve Resolution #2011-12-11, Adopting Seniority List to Determine Order of Employment of Certificated Employees for Reductions in Particular Kinds of Services. Mr. Geiger moved, seconded by Mrs. Knight, to approve Resolution #2011-12-11. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
3. **(Action)** Approve Resolution #2011-12-12, Adopting Layoff of Certificated Employees for the 2012/13 School Year for Particular Kinds of Services. Dr. Geivett reviewed the resolution with the Board. Mr. Munguia moved, seconded by Mr. Geiger, to approve Resolution #2011-12-12. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
4. **(Action)** Approve Tentative Agreement between WUSD and WUTA. Dr. Geivett passed out a copy of the Tentative Agreement to the Board and the public. He said that it had been signed shortly after eight o'clock this morning. He reviewed it with the Board. He stated that because of the trigger being pulled by the State, WUTA did agree to three additional furlough days – two for the 2011/12 school year and one day to be carried over to the 2012/13 school year since the District only needed two days this year. He said that negotiations have gone very well. He read the language for the 2012/13 school

year for Item B-2 since the language had changed from the previous agreement. He discussed the number of teaching days the State will allow us and his concerns about the upcoming tax initiatives. Mr. Geiger said since being involved with negotiations he appreciates the concerns of both sides. Mr. Parisio thanked the negotiation team for working for the good of the District. Mr. Geiger also stated that the rollback is for the 2012/13 school year only and not for any subsequent years. Mr. Ward commended WUTA for their positive negotiations. Mr. Geiger moved, seconded by Mr. Munguia, to approve the Tentative Agreement between WUSD and WUTA. The motion passed unanimously with 5 yes votes.

5. **(Action)** Approve WUSD Certificated Teachers Salary Schedules for 2011/12 (173 days) and for 2012/13 (175 days). Dr. Geivett commented to the Board that this item goes along with the Tentative Agreement they just approved. The 2011/12 salary schedule reflects the two additional furlough days for a 173 days and the 2012/13 salary schedule shows the 175 days, but does not reflect the one additional furlough carried over from the Tentative Agreement. After January 2013 the District will have to come back to the Board to approve a new salary schedule with the additional furlough day. Mr. Geiger moved, seconded by Mrs. Knight, to approve the WUSD Certificated Teachers Salary Schedules for 2011/12 (173 days) and for 2012/13 (175 days) with the provision that a modification be made to the 2012/13 Certificated Teachers Salary Schedule to reflect the one carry-over furlough day. After January 1, 2013, the District will bring back this salary schedule to be approved by the Board. The motion passed unanimously with 5 yes votes.

**D. BUSINESS SERVICES**

1. **(Action)** Approve Resolution #2011-12-13, Authorizing participation in a Tax and Revenue Anticipation Notes (TRANS) for temporary cash flow problems. Dr. Geivett spoke to the Board and stated that this is an annual item that comes before the Board to allow the District to participate in this program. The TRANS is basically an insurance program for districts if they anticipate any cash flow problems. We are hopeful that we will not have to use it, but it is there if we need to. Mrs. Knight moved, seconded by Mr. Geiger, to approve Resolution #2011-12-13. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
2. **(Information/Discussion/Possible Action)** Fiscal & Program Sustainability Plan. Dr. Geivett explained that Ms. Skala had updated the Fiscal & Program Sustainability Plan after the February 13, 2012 Special Meeting. No action was taken.

**7. ANNOUNCEMENTS**

- 7.1 Murdock Elementary School's Open House will be on Thursday, March 29, 2012, at 5:30-6:30 p.m. for Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> grades; and 6:00-7:00 p.m. for 3<sup>rd</sup> and 4<sup>th</sup> grades.
- 7.2 The next Regular Board Meeting on will be held on April 5, 2012, at 7:00 p.m. at the Willows Civic Center.
- 7.3 March 23<sup>rd</sup> and April 6, 2012 are district-wide furlough days.
- 7.4 April 9-13, 2012 is a district-wide break.

**8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM - None**

At 8:22 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

**9. CLOSED SESSION**

Closed Session began at 8:38 p.m.

- 9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK
- 9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 9:27 p.m., the meeting reconvened to Open Session. President Parisio reported out:

Item 9.1 Update given to Board.

Item 9.2 Update given to Board – Direction given to Superintendent

11. **ADJOURNMENT**

The meeting adjourned at 9:28 p.m.